

The University of Tennessee Institute of Agriculture
FACULTY EVALUATION FORM

Name: _____ Title/Rank: _____ Department: _____

Annual Performance Period: From _____ To _____

Personnel Number: _____

Evaluator Comments: *(Department heads/Evaluators should attach a narrative statement in 'Evaluator Comments' section to describe their assessment of the faculty member's annual performance. This assessment should reflect the accomplishments and impacts from the Faculty Reporting Form and how these relate to the agreed upon expectations. For tenured faculty in Good Standing ¹ the evaluator is required to attach narrative comments only every three years, unless the faculty member asks the evaluator to do so for that year. ² In years when evaluator comments are not included, the faculty member's activity report for that year is attached to the UTIA Faculty Evaluation Form.*

Ratings: *(The department head should check within the appropriate ratings box for each category and provide an overall rating of performance. The department head should also check the appropriate rating for teaching, research and extension, depending on the faculty member's appointment.)*

	Outstanding	More than Expected	Expected	Less than Expected	Unsatisfactory	Not Applicable
B. Projects and Programs (Extension, Research and Teaching)						
C. Instruction, Teaching and Extension Education						
D. Publications						
E. Funding						
F. Other Creative Activities						
G. Service						
H. Professional Development						
I. Personnel Supervision						

EXTENSION						
TEACHING						
RESEARCH						

OVERALL RATING						
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Signature of evaluator _____

Date _____

I have received a copy of this evaluation and reviewed it with my department head.
 Signing this form does not imply agreement or disagreement with the evaluator's comments.

Signature of faculty member _____

Date _____

¹*A tenured faculty member is in “Good Standing” if he or she (a) receives in all cases ratings indicating their performance is expected, more than expected, or outstanding for their rank and (b) is not under Cumulative Performance Review.*

²*An evaluator may also voluntarily provide narrative comments in any year in which it is not required.*